

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, April 24, 2024  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Joshua Knelsen	Reeve (left the meeting at 11:30 a.m. and rejoined the meeting at 1:13 p.m.)
Walter Sarapuk	Deputy Reeve (left the meeting at 11:30 a.m. and rejoined the meeting at 1:13 p.m.)
Peter F. Braun	Councillor
Cameron Cardinal	Councillor (left the meeting at 11:30 a.m.)
David Driedger	Councillor (joined virtually at 11:08 a.m.)
Eileen Morris	Councillor
Ernest Peters	Councillor
Garrell Smith	Councillor (left the meeting at 11:30 a.m.)
Lisa Wardley	Councillor
Dale Wiebe	Councillor

**REGRETS:**

**ADMINISTRATION:**

Darrell Derksen	Chief Administrative Officer
Byron Peters	Deputy Chief Administrative Officer / Director of Projects and Infrastructure
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Andy Banman	Director of Operations
Caitlin Smith	Director of Planning and Agriculture
John Zacharias	Director of Utilities
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
Sylvia Wheeler	Project Coordinator

**ALSO PRESENT:** Members of the Public  
Marc Bredo – Wilde and Company (Zoom)

Minutes of the Regular Council Meeting for Mackenzie County held on April 24, 2024 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

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**AGENDA: 2. a) Adoption of Agenda**

**MOTION 24-04-296 MOVED** by Councillor Wardley

That the agenda be approved as presented.

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES: 3. a) Minutes of the April 8, 2024 Regular Council Meeting**

**MOTION 24-04-297 MOVED** by Councillor Wardley

That the minutes of the April 8, 2024 Regular Council Meeting be adopted as presented.

**CARRIED**

**DELEGATIONS: 7. a) Wilde and Company - 2023 Audited Financial Statement**

**MOTION 24-04-298 MOVED** by Councillor Peters

That the 2023 Audited Financial Statements and Financial Information Return be approved as presented.

**CARRIED**

**MOTION 24-04-299 MOVED** by Councillor Wardley

That the 2023 surplus of \$5,523,582 be allocated to the following Reserves:

- Road Reserve \$2,500,000
- Bridge Reserve \$2,173,583
- General Capital Reserve \$ 500,000
- General Operating Reserve \$ 350,000

**CARRIED**

**CLOSED MEETING: 4. a) Closed Meeting**

**MOTION 24-04-300 MOVED** by Councillor Cardinal

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That Council move into a closed meeting at 10:44 a.m. to discuss the following:

- 4.a) Organizational Chart (*FOIP Sections 23, 24 and 27*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present
- Darrell Derksen, Chief Administrative Officer
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

**MOTION 24-04-301**      **MOVED** by Councillor Peters

That Council move out of a closed meeting at 10:55 a.m.

**CARRIED**

**CLOSED MEETING:**      **4. a) Organizational Chart**

**MOTION 24-04-302**      **MOVED** by Councillor Cardinal  
 Requires Unanimous

That the Organizational Chart be approved as presented.

**CARRIED UNANIMOUSLY**

Reeve Knelsen recessed the meeting at 10:56 a.m. and reconvened the meeting at 11:00 a.m.

**TENDERS:**      **5. a) Hamlet of La Crete North Sanitary Trunk Sewer**

**MOTION 24-04-303**      **MOVED** by Councillor Peters

That the Hamlet of La Crete North Sanitary Trunk Sewer Tenders-Envelope #1 be opened.

**CARRIED**

<b>Bidder</b>	<b>Qualifying Documents</b>
Mainline Construction (2014) Ltd.	All required documents included.
Wapiti Gravel Suppliers	All required documents included.
Dechant Construction Ltd.	All required documents included.
Green Acre Ventures	All required documents included.

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Northern Road Builders LP	All required documents included.
Inline Contracting Ltd.	All required documents included.
Kelsey Pipeline Ltd.	All required documents included.
PME Inc.	All required documents included.
Weaver Group Ltd.	All required documents included.

**FINANCE: 11. a) Budget Amendment – Northwest Species at Risk**

**MOTION 24-04-304** **MOVED** by Councillor Smith  
 Requires 2/3

That the 2024 One Time project budget be amended by \$17,250 for the Northwest Species at Risk project, with funding coming from Other Sources.

**CARRIED**

**FINANCE: 11. b) La Crete Recreation Society – Multipurpose Room Renovation Capital Project Budget Amendment**

**MOTION 24-04-305** **MOVED** by Councillor Braun  
 Requires 2/3

That the 2024 Capital Budget be amended by \$65,000 for the La Crete Recreation Board Multipurpose Room Renovation project with funding in the amount of \$32,500 coming from the La Crete Recreation Society, and \$32,500 coming from the General Capital Reserve.

**CARRIED**

**FINANCE: 11. c) La Crete Recreation Society – Scissor Lift Capital Project Budget Amendment**

**MOTION 24-04-306** **MOVED** by Councillor Morris  
 Requires 2/3

That the 2024 Capital Budget be amended by \$25,000 for the La Crete Recreation Board Multipurpose Room Renovation project with funding in the amount of \$12,500 coming from the La Crete Recreation Society, and \$12,500 coming from the General Capital Reserve.

**CARRIED**

**FINANCE: 11. d) Councillor Expense Claims**

**MOTION 24-04-307** **MOVED** by Councillor Morris

That the Councillor Expense Claims for February 2024 be received for information.

**CARRIED**

**FINANCE: 11. e) Members at Large Expense Claims**

**MOTION 24-04-308 MOVED** by Councillor Cardinal

That the Member at Large Expense Claim for March 2024 be received for information.

**CARRIED**

**FINANCE: 11. f) Financial Reports – January – March 2024**

Councillor Driedger joined the meeting virtually at 11:08 a.m.

**MOTION 24-04-309 MOVED** by Councillor Wardley

That the financial reports for January to March 2024 be received for information.

**CARRIED**

**PROJECTS & INFRASTRUCTURE: 12. a) Bylaw 1330-24 La Crete East Waterline Offsite Bylaw**

**MOTION 24-04-310 MOVED** by Councillor Wardley

That second reading be given to Bylaw 1330-24 the La Crete East Waterline Offsite Levy Bylaw.

**CARRIED**

**MOTION 24-04-311 MOVED** by Councillor Braun

That third reading be given to Bylaw 1330-24 the La Crete East Waterline Offsite Levy Bylaw.

**CARRIED**

**COMMITTEE OF THE WHOLE ITEMS: 17. a) Town of Rainbow Lake – Revenue Sharing Agreement**

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**MOTION 24-04-312**      **MOVED** by Councillor Wardley

That Mackenzie County communicates with the Town of Rainbow Lake and our energy ratepayers regarding our concerns on the plant based treaty recently signed by the Town of Rainbow Lake.

**CARRIED**

**COMMITTEE OF THE WHOLE ITEMS:**      **17. b) Fleet Update Report**

**MOTION 24-04-313**      **MOVED** by Councillor Braun

That the purchase of a 2024 Dodge Ram 1 ton be awarded to North Star Chrysler.

**CARRIED**

**COMMITTEE OF THE WHOLE ITEMS:**      **17. c) Assessment Review Board & Subdivision and Development Appeal Board – Member at Large Appointment**

**MOTION 24-04-314**      **MOVED** by Councillor Cardinal

That Peter Thomas Braun be appointed as a Member at Large to the Assessment Review Board for a three (3) year term ending October 2027.

**CARRIED**

**MOTION 24-04-315**      **MOVED** by Councillor Wardley

That Peter Thomas Braun be appointed as a Member at Large to the Subdivision and Development Appeal Board for a three (3) year term ending October 2027.

**CARRIED**

**MOTION 24-04-316**      **MOVED** by Councillor Wardley

That Bylaw 1306-23 Assessment Review Board and Bylaw 1311-23 Subdivision and Development Appeal Board be brought back to a future council meeting with amendments as discussed.

**CARRIED**

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**COMMITTEE OF THE WHOLE ITEMS: 17. d) Electricity Canada Symposium**

**MOTION 24-04-317** **MOVED** by Councillor Morris

That Councillor Cardinal to be authorized to attend the Electricity Canada Symposium on June 20, 2024 in Calgary, Alberta.

**CARRIED**

**COMMITTEE OF THE WHOLE ITEMS: 17. e) La Crete Municipal Nursing Association (LCMNA) – Request for Letter of Support**

**MOTION 24-04-318** **MOVED** by Councillor Wiebe

That a letter of support be provided to the La Crete Municipal Nursing Association (LCMNA) for expansion.

**CARRIED**

**COMMITTEE OF THE WHOLE ITEMS: 17. f) Legal**

**MOTION 24-04-319** **MOVED** by Councillor Wardley

That administration provide Boreal Housing Foundation chair with all relevant communication regarding mitigation as requested.

**CARRIED**

**INFORMATION/ CORRESPONDENCE: 19. a) Information/Correspondence**

**MOTION 24-04-320** **MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**PLANNING & DEVELOPMENT: 15. a) Development Statistics Report – January to March 2024**

**MOTION 24-04-321** **MOVED** by Councillor Cardinal

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That the development statistics report for January to March 2024 be received for information.

**CARRIED**

The Chair was turned over to Councillor Braun.

Reeve Knelsen, Deputy Reeve Sarapuk, Councillor Cardinal, Councillor Smith and Darrell Derksen, Chief Administrative Officer left the meeting at 11:30 a.m.

**TENDERS:**

**5. a) Hamlet of La Crete North Sanitary Trunk Sewer**

**MOTION 24-04-322**

**MOVED** by Deputy Reeve Sarapuk

That the Hamlet of La Crete North Sanitary Trunk Sewer Tenders-Envelope #2 be opened for the qualified bidders.

**CARRIED**

<b>Bidder</b>	<b>Schedule A</b>	<b>Schedule B</b>
Mainline Construction (2014) Ltd.	\$ 6,357,989.53	\$ 953,030.71
Wapiti Gravel Suppliers	\$11,401,365.41	\$1,986,164.54
Dechant Construction Ltd.	\$11,936,114.35	\$1,962,059.83
Green Acre Ventures	\$ 4,981,036.00	\$ 687,952.00
Northern Road Builders LP	\$ 4,989,361.77	\$ 798,059.44
Inline Contracting Ltd.	\$ 7,098,670.00	\$1,100,658.00
Kelsey Pipelines Ltd.	\$ 9,478,500.00	\$1,523,300.00
PME Inc.	\$ 6,330,095.00	\$1,138,764.00
Weaver Group Ltd.	\$ 5,556,385.60	\$ 940,778.00

**MOTION 24-04-323**

**MOVED** by Councillor Morris

That administration reviews the Hamlet of La Crete North Sanitary Trunk Sewer tenders and return for an awarding decision at a future meeting.

**CARRIED**

**TENDERS:**

**5. b) La Crete 2024 Waterline Extension**

**MOTION 24-04-324**

**MOVED** by Councillor Morris

That the La Crete 2024 Waterline Extension Tenders – Envelope #1 be opened.

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**CARRIED**

<b>Bidder</b>	<b>Qualifying Documents</b>
United Utilities Ltd.	All required documents included.
Kelsey Pipeline Ltd.	All required documents included.
Good Brothers Construction 2002 Ltd.	All required documents included.
Mainline Construction (2014) Ltd.	All required documents included.
Dechant Construction Ltd.	All required documents included.
Weaver Group Ltd.	All required documents included.

**TENDERS:**

**5. f) Fort Vermilion Waste Transfer Station Caretaker Contract**

**MOTION 24-04-325**

**MOVED** by Councillor Wardley

That the Fort Vermilion Waste Transfer Station Caretaker Contract Envelope be opened.

**CARRIED**

<b>Bidder</b>	<b>Cost</b>
<b>Sean Mitchell</b>	<b>\$1,400/month</b>
Lynda Washkevich	\$1,550/month

**MOTION 24-04-326**

**MOVED** by Councillor Wardley

That the Fort Vermilion Waste Transfer Station Caretaker contract be awarded to the lowest qualified bidder while staying within budget.

**CARRIED**

**TENDERS:**

**5. c) Crack Filling 2024**

**MOTION 24-04-327**

**MOVED** by Councillor Morris

That the Crack Filling 2024 Request for Proposals - Envelope #1 be opened.

**CARRIED**

<b>Bidder</b>	<b>Qualifying Documents</b>
Crosslane Asphalt Maintenance	All required documents included.

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**MOTION 24-04-328**      **MOVED** by Councillor Wiebe

That the Crack Filling 2024 Request for Proposals - Envelope #2 be opened for the qualified bidders.

**CARRIED**

Bidder	Cost
Crosslane Asphalt Maintenance	\$83,837.50

**MOTION 24-04-329**      **MOVED** by Councillor Morris

That administration review the Crack Filling 2024 Request for Proposals and return for awarding later in the meeting.

**CARRIED**

**TENDERS:**                      **5. d) Line Painting 2024**

**MOTION 24-04-330**      **MOVED** by Councillor Morris

That the Line Painting 2024 Request for Proposals - Envelope #1 be opened.

**CARRIED**

Bidder	Qualifying Documents
Checkmark Services Ltd.	All required documents included.
AAA Striping & Seal Coating Service	All required documents included.

**MOTION 24-04-331**      **MOVED** by Councillor Wardley

That the Line Painting 2024 Request for Proposals - Envelope #2 be opened for the qualified bidders.

**CARRIED**

Bidder	Cost
Checkmark Services Ltd.	\$89,973.50
AAA Striping & Seal Coating Service	\$89,972.00

**MOTION 24-04-332**      **MOVED** by Councillor Peters

That administration review the Line Painting 2024 Request for Proposals and return for awarding later in the meeting.

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**CARRIED**

**MOTION 24-04-333**      **MOVED** by Councillor Wiebe

That the La Crete 2024 Waterline Extension Tenders – Envelope #2 be opened for the qualified bidders.

**CARRIED**

<b>Bidder</b>	<b>Cost</b>
United Utilities Ltd.	\$1,718,755.22
Kelsey Pipeline Ltd.	\$2,316,000.00
Good Brothers Construction 2002 Ltd.	\$1,142,773.00
Mainline Construction	\$1,632,095.80
Dechant Construction	\$1,994,206.03
Weaver Group Ltd.	\$1,895,485.00

**MOTION 24-04-334**      **MOVED** by Councillor Morris

That administration reviews the tenders for the Waterline East Extension Contract and return for awarding later in the meeting.

**CARRIED**

**TENDERS:**                      **5. e) 2024 Regravelling Program**

**MOTION 24-04-335**      **MOVED** by Councillor Peters

That the 2024 Regravelling Program tenders - Envelope #1 be opened.

**CARRIED**

<b>Bidder</b>	<b>Qualifying Documents</b>
1203288 AB Ltd.	All required documents included.
Green Acre Ventures Ltd.	All required documents included.
B. Hinson Contracting	All required documents included.
Rempel Trucking	All required documents included.
Knelsen Sand & Gravel	All required documents included.

**MOTION 24-04-336**      **MOVED** by Councillor Wiebe

That the 2024 Regravelling Program tenders - Envelope #2 be opened for the qualified bidders.

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Proponent Name	Schedule B	Schedule C	Schedule D	Schedule E
1203288 AB Ltd.	\$95,000	\$167,180	\$194,340	N/A
Green Acre Ventures Ltd.	N/A	N/A	N/A	\$595,200
B. Hinson Contracting	\$168,000	\$195,000	\$262,400	N/A
Rempel Trucking	N/A	\$207,350	\$221,400	N/A
<b>Knelsen Sand &amp; Gravel</b>	<b>\$93,680</b>	<b>\$80,470</b>	<b>\$94,792</b>	<b>\$579,948</b>

**MOTION 24-04-337**

**MOVED** by Councillor Morris

That administration review the 2024 Regravelling Program tenders and return for awarding later in the meeting.

**CARRIED**

Councillor Braun recessed the meeting at 12:38 p.m.

Reeve Knelsen, Deputy Reeve Sarapuk and Darrell Derksen, Chief Administrative Officer returned to the meeting at 1:13 p.m.

Reeve Knelsen reconvened the meeting at 1:14 p.m.

**PUBLIC HEARINGS:**

**6. a) Bylaw 1329-24 Land Use Bylaw Amendment to Rezone Plan 232 2146, Block 3, Lots 6-13 from Hamlet Residential 2A “H-R2A” to Hamlet Residential 1 “H-R1”**

Reeve Knelsen called the public hearing for Bylaw 1329-24 to order at 1:14 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1329-24 was properly advertised. Caitlin Smith, Director of Planning & Agricultural answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1329-24 Land Use Bylaw Amendment to Rezone Plan 232 2146 Block 3 Lots 6-13 from Hamlet Residential 2A “H-R2A’ to Hamlet Residential 1 “H-R1”.

Caitlin Smith, Director of Planning & Agricultural presented the following:

*Administration has received a request to rezone Plan 232 2146, Block 3, Lots 6-13 from Hamlet Residential 2A “H-R2A” to Hamlet Residential 1 “H-R1”.*

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*The reason for the rezoning is to allow for the development of Dwelling – Stacked Row Housing, which is not permitted in the current Land Use District.*

*These lots were rezoned to H-R2A in the summer of 2023 to allow for the development of Dwelling - Duplex. The applicant would now like to construct the new dwellings to allow for more rental units instead of entry level duplexes for purchase. The Developer will be re-amalgamating every second lot back to the original approval.*

*Development has currently started in the proposed rezone area, there is one dwelling-duplex.*

*The proposed area for rezoning is intended for general commercial uses, according the La Crete Area Structure Plan (2013). The La Crete Area Structure Plan is to be updated this year. The aim of the ongoing assessment and amendment of the La Crete Area Structure Plan is to provide more housing options.*

*The rezoning application was presented to the Municipal Planning Commission on February 21, 2024 where the following motion was made:*

Reeve Knelsen asked if Council has any questions of the proposed Bylaw 1329-24 Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1329-24. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1329-24  
There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1329-24 at 1:15 p.m.

**MOTION 24-04-338**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1329-24 being a Land Use Bylaw Amendment to rezone Plan 232 2146, Block 3, Lots 6-13 from

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Hamlet Residential 2A “H-R2A” to Hamlet Residential 1 “H-R1” to accommodate the development of Dwelling – Stacked Row Housing.

**CARRIED**

**MOTION 24-04-339**      **MOVED** by Councillor Morris

That third reading be given to Bylaw 1329-24 being a Land Use Bylaw Amendment to rezone Plan 232 2146, Block 3, Lots 6-13 from Hamlet Residential 2A “H-R2A” to Hamlet Residential 1 “H-R1” to accommodate the development of Dwelling – Stacked Row Housing.

**CARRIED**

**PUBLIC HEARINGS:**      **6. b) Bylaw 1331-24 Land Use Bylaw Amendment to Rezone Part of NE-10-104-17-W5M from Agricultural “A” to Rural Industrial Light “RIL”**

Reeve Knelsen called the public hearing for Bylaw 1331-24 to order at 1:16 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1331-24 was properly advertised. Caitlin Smith, Director of Planning & Agriculture answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1331-24 Land Use Bylaw Amendment to rezone Part of 10-104-17-W5M from Agricultural “A” to Rural Industrial Light ‘RIL”

Caitlin Smith, Director of Planning & Agriculture presented the following:

*Administration has received a request to rezone Part of NE-10-104-17-W5M from Agricultural “A” to Rural Industrial Light “RIL”. The area to be rezoned is approximately 10 acres.*

*The reason for the rezoning is to allow for the development of Bulk Fuel Storage & Distribution, which is not permitted in the current Land Use District.*

*On January 10, 2024, the applicant brought a proposal to MPC to be granted a temporary permit with a year duration to install two (2) temporary fuel tanks. The applicant stated that if there*

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*were a demand for a Bulk Fuel Storage & Distribution he would then rezone at the currently proposed location. The applicant will be required to cancel the previously approved temporary development permit.*

*The purpose of the Rural Industrial Light (RIL) district is to provide for light industrial uses, located outside of HAMLETS, with limited outside storage areas that do not cause nuisances to adjacent land uses while offering a high quality of site aesthetics.*

*Currently the proposed area for rezoning has a residence that is not included in the rezoning request area.*

*Administration would like to note that there is another Bulk Fuel Storage & Distribution located four miles west of the proposed rezoning area.*

Reeve Knelsen asked if Council has any questions of the proposed Bylaw 1331-24 Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 13331-24. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1331-24. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1331-24 at 1:18 p.m.

**MOTION 24-04-340**

**MOVED** by Councillor Peters

That second reading be given to Bylaw 1331-24 being a Land Use Bylaw Amendment to rezone Part of NE-10-104-17-W5M from Agricultural "A" to Rural Industrial Light "RIL" to accommodate the development of Bulk Fuel Storage & Distribution.

**CARRIED**

**MOTION 24-04-341**

**MOVED** by Councillor Morris

That third reading be given to Bylaw 1331-24 being a Land Use Bylaw Amendment to rezone Part of NE-10-104-17-W5M from Agricultural

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“A” to Rural Industrial Light “RIL” to accommodate the development of Bulk Fuel Storage & Distribution.

**CARRIED**

**PUBLIC HEARINGS: 6. c) Bylaw 1333-24 Land Use Bylaw Amendment to Add Country Recreational 2 (CREC2) to Section 9 of the Land Use Bylaw 1066-17**

Reeve Knelsen called the public hearing for Bylaw 1333-24 to order at 1:18 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1333-24 was properly advertised. Caitlin Smith, Director of Planning & Agricultural answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1333-24 Land Use Amendment to Add Country Recreational 2 (CREC2) to Section 9 of the Land Use Bylaw 1066-17.

*Caitlin Smith, Director of Planning & Agriculture presented the following:*

*Administration has received a Land Use Bylaw amendment application from a local developer requesting to add a new zoning district that will accommodate single family dwellings and duplexes close to the golf course.*

*In 2016, a bylaw amendment to rezone Part of NW 13-106-15-W5M (Plan 092 6283, Block 2, Lot 3) from Recreational “REC” to Country Recreational “CREC” for the purpose of a multi-lot subdivision was granted approval.*

*The applicants developed this subdivision along the west side of the La Crete Golf Course. Twenty-five (25) lots were created approximately equaling 0.344 acres each in size. The intention of these lots was to provide income for the Golf Course and a living area for semi-retired individuals.*

*Currently within the Land Use Bylaw there is one (1) Country Recreational “CREC” zoning. This zoning was created specifically for Hutch Lake. In the Hutch Lake area structure plan it specifies that the lots shall have a minimum lot area of*

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*0.5 acres. The lots by the Golf Course do not meet this minimum requirement. Also the "CREC" district does not allow for duplexes or single family homes. The new proposed zoning of "CREC2" will allow for these uses. This area will still be considered a recreational area right by the Golf Course, but with permanent housing on smaller lots.*

*The lots are currently serviced by a central wastewater treatment system provided by "Tanks-A-Lot Onsite Water and Sewer Solutions", as Municipal Services (Utilities/Sewer) are not available this far out of the hamlet. There is an existing agreement for the operation and maintenance of the private sewer system - it will not be taken over by the municipality and must be operated by the developer and/or the property owners.*

*This item was taken to Council on March 27, 2024 for first reading where it was passed.*

Reeve Knelsen asked if Council has any questions of the proposed Bylaw 1333-24 Land use Bylaw Amendment.

Councillor Wardley - How long must the owners retain the water sewer system?

Director of Projects and Infrastructure – The landowners are supposed to operate it forever. That being said, any franchise operator can walk away. This would be considered a municipal service, we would be obligated to take it over if they disbanded. We changed our bylaw to grant them franchise owner/operator in order to do this development in the past.

Councillor Wardley – What is the cost to us if they walk away, since they are exempt.

Director of Projects and Infrastructure – The municipality would have to take on the operating costs.

Councillor Braun – It is a central sewer tanks and the Golf Course is dependant on it for the effluent and it would have to be discharged more often. Is there a special tax we can put on those lots in the case that they left?

Director of Finance – Council would have to pass the special bylaw every year but I would have to double check.

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Councillor Wardley – Administration should include whatever agreement or approval needed to be linked to each site to ensure we don't have to inherit.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1333-24. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1333-24. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1333-24 at 1:27 p.m.

**MOTION 24-04-342**      **MOVED** by Councillor Braun

That second reading be given to Bylaw 1333-24 Land Use Bylaw Amendment to Add Country Recreational 2 (CREC2) to Section 9 of the Land Use Bylaw 1066-17.

**CARRIED**

**MOTION 24-04-343**      **MOVED** by Councillor Wardley

That third reading and final reading be given to Bylaw 1333-24 Land Use Bylaw Amendment to Add Country Recreational 2 (CREC2) to Section 9 of the Land Use Bylaw 1066-17.

**CARRIED**

**PUBLIC HEARINGS:**      **6. d) Bylaw 1334-24 Land Use Bylaw Amendment to Rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 "REC1" to Hamlet Country Residential "H-CR".**

Reeve Knelsen called the public hearing for Bylaw 1334-24 to order at 1:27 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1334-24 was properly advertised. Caitlin Smith, Director of Planning & Agriculture answered that the Bylaw was advertised in accordance with the Municipal Government Act.

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Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1334-24 Land Use Bylaw Amendment to Rezone Plan 052 0560, Block 05 Lot 04 from Recreation 1 “REC1” to Hamlet Country Residential “H-CR”.

Caitlin Smith, Director of Planning & Agricultural presented the following:

*Administration has received a request to rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 “REC1” to Hamlet Country Residential “H-CR”. The proposed rezoning area is 5 acres total.*

*The reason for the rezoning is to allow for the sale of the proposed land. Council will need to consider if this parcel is to be sold as one parcel or subdivided and sold as two parcels. If Council decides to subdivide the parcel, the County will be required to build a second access road for the proposed rezoning area.*

*On February 13, 2024, Council made the following motion in regards to the future sale and removal of the MR of the proposed lands:*

Reeve Knelsen asked if Council has any questions of the proposed Bylaw 1334-24 Land use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1334-24. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1334-24. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1334-24 at 1:28 p.m.

**MOTION 24-04-344**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1334-24 being a Land Use Bylaw Amendment to rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 “REC1” to Hamlet Country Residential “H-CR” to allow for the sale of the proposed land.

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**CARRIED**

**MOTION 24-04-345**      **MOVED** by Councillor Morris

That third reading be given to Bylaw 1334-24 being a Land Use Bylaw Amendment to rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 “REC1” to Hamlet Country Residential “H-CR” to allow for the sale of the proposed land.

**CARRIED**

**COUNCIL  
 COMMITTEE  
 REPORTS:**

**18. a) Council Committee Reports (verbal)**

**MOTION 24-04-346**      **MOVED** by Councillor Wardley

That the Council Committee Reports be received for information.

**CARRIED**

**TENDERS:**                      **5. d) Line Painting 2024**

**MOTION 24-04-347**      **MOVED** by Councillor Morris

That the Line Painting 2024 Request for Proposals contract be awarded to the highest scoring qualified bidder, while staying within budget.

**CARRIED**

<b>Evaluation Criteria</b>	<b>Mark (%)</b>	<b>Points Available</b>	<b>Checkmark Services Ltd.</b>	<b>AAA Striping &amp; Seal Coating Service</b>
Project Bid Price	85%	85	84	85
Local	10%	10	10	0
Experience	5%	5	2	5
<b>Total Points Available</b>	<b>100%</b>	<b>100</b>	<b>96</b>	<b>90</b>

**TENDERS:**                      **5. c) Crack Filling 2024**

**MOTION 24-04-348**      **MOVED** by Councillor Braun

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That the Crack Filling 2024 Request for Proposals contract be awarded to the highest scoring qualified bidder, while staying within budget.

**CARRIED**

Evaluation Criteria	Mark (%)	Points Available	Crosslane Asphalt Maintenance
Project Bid Price	85%	85	81
Local	10%	10	10
Experience	5%	5	3
<b>Total Points Available</b>	<b>100%</b>	<b>100</b>	<b>94</b>

**MOTION 24-04-349**

**MOVED** by Councillor Driedger

That the 2024 Regravelling Program contract for Schedules B, C, D & E be awarded to the lowest qualified bidder, while staying within budget.

**CARRIED**

**TENDERS:**

**5. b) La Crete 2024 Waterline Extension**

**MOTION 24-04-350**  
Requires 2/3

**MOVED** by Councillor Braun

That the La Crete 2024 Waterline Extension tender awarding be TABLED and brought back to a future council meeting.

**CARRIED**

**CLOSED MEETING:**

**4. a) Closed Meeting**

**MOTION 24-04-351**

**MOVED** by Councillor Wardley

That Council move into a closed meeting at 2:40 p.m. to discuss the following:

- 4.b) CAO Report (*FOIP Sections 16, 17, 23 and 24*)

**CARRIED**

**MOTION 24-04-352**

**MOVED** by Councillor Peters

That Council move out of a closed meeting at 2:58 p.m.

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**CARRIED**

**MOTION 24-04-353**

**MOVED** by Councillor Peters

That the CAO Report be received for information.

**CARRIED**

**GENERAL  
REPORTS:**

8. a) None

**AGRICULTURE  
SERVICES:**

9. a) None

**COMMUNITY  
SERVICES:**

10. a) None

**OPERATIONS:**

13. a) None

**UTILITIES:**

14. a) None

**ADMINISTRATION:**

16. a) None

**NOTICE OF MOTION:**

20. a) None

**NEXT MEETING  
DATES:**

21. a) **Next Meeting Dates**

Regular Council Meeting  
May 7, 2024  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
May 22, 2024  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

22. a) **Adjournment**

**MOTION 24-04-354**

**MOVED** by Councillor Wiebe

That the Council meeting be adjourned at 3:00 p.m.

**CARRIED**

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These minutes were approved at the May 7, 2024 Regular Council Meeting.

(original signed)

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Joshua Knelsen  
Reeve

(original signed)

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Darrell Derksen  
Chief Administrative Officer

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